

St. Ann's R.C. Primary School  
Derbyshire Lane, Stretford,  
Manchester, M32 8SH  
0161 865 7705 / 1131

12<sup>th</sup> September 2017

Dear Parent/Guardian,

**RECEPTION 1 PARENTS MEETING**  
**TUESDAY 19<sup>th</sup> SEPTEMBER 2017**  
**9.00am – 3.15pm.**

I am writing to invite you to a Parents' Consultation Meeting during the day on Tuesday 19<sup>th</sup> September 2017. The purpose of the meeting is for you to meet with your child's class teacher and pass on any relevant information about your child. Could you please indicate your preference regarding allocation of a meeting time with Miss Willows.

**Meeting times will be issued strictly on the order in which the forms are returned.**

Yours sincerely,

J. O'Brien  
Headteacher

.....  
Name of Child \_\_\_\_\_ Class \_\_\_\_\_

I would prefer a meeting between 9.00 a.m. and 12.00 pm.

between 1.00 p.m. and 3.15 pm.

A reminder to parents that a maximum meeting time is five minutes.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian

Please complete and return this form to Miss Willows by Friday 15<sup>th</sup> September 2017.

St. Ann's R.C. Primary School  
Derbyshire Lane, Stretford,  
Manchester, M32 8SH  
0161 865 7705 / 1131

12<sup>th</sup> September 2017

Dear Parent/Guardian,

**RECEPTION 2 PARENTS MEETING**  
**WEDNESDAY 20<sup>th</sup> SEPTEMBER 2017**  
**9.00am – 3.15pm.**

I am writing to invite you to a Parents' Consultation Meeting during the day on Wednesday 20<sup>th</sup> September 2017. The purpose of the meeting is for you to meet with your child's class teacher and pass on any relevant information about your child. Could you please indicate your preference regarding allocation of a meeting time with Miss Kelly.

**Meeting times will be issued strictly on the order in which the forms are returned.**

Yours sincerely,

J. O'Brien  
Headteacher

.....

Name of Child \_\_\_\_\_ Class \_\_\_\_\_

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Please complete and return this form to Miss Kelly by Friday 15<sup>th</sup> September 2017.

ST. ANN'S R.C. PRIMARY SCHOOL

RECEPTION 1 PARENTS MEETING  
TUESDAY 19<sup>th</sup> SEPTEMBER 2017

Dear Parent/Guardian,

An appointment has been made for you to see Miss Willows at \_\_\_\_\_  
on Tuesday 19<sup>th</sup> September.

Yours sincerely,

J. O'Brien  
Headteacher

ST ANN'S R.C. PRIMARY SCHOOL

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